

MINUTES MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA

Board of Directors Committee Meeting

Friday, January 26, 2018 | 3:00 p.m. to 4:00 p.m.

In person at the MMANC Board Retreat, Walnut Creek City Hall, Walnut Creek, CA

TOPIC	Notes
1 Commence Meeting TIME: 2 minutes PURPOSE: Procedure LEADER: Miranda Lutzow	- Miranda called meeting to order at 3:00 pm
2 Approval of the December 21, 2017 meeting minutes TIME: 3 minutes PURPOSE: Procedure LEADER: Miranda Lutzow	Motion – Shay Narayan Second – Serenity Mlay Motion passed
3 Approval of Amendment to Contract with ARC TIME: 3 minutes PURPOSE: Informational/Feedback LEADERS: Miranda Lutzow	<ul style="list-style-type: none">• Kevin Kilkenny stepped out of room• Discussion re: services ARC provides• Extra \$300 per mo. for accounting service Motion to Approve – Jill Hecht Second – Monica Davis Motion passed
4 Approval and Adoption of 2018 Budget TIME: minutes PURPOSE: Informational/Feedback LEADERS: Miranda Lutzow/Shay Narayan	<ul style="list-style-type: none">• Miranda gave overview• Board provided feedback on proposed income and expenses. Motion to Approve– Justin Lovell Second – Theresa de la Vega Motion passed
5 Appointment of Matt Levesque as Region 3 Co-Chair TIME: 5 minutes PURPOSE: Informational/Feedback LEADERS: Miranda	<ul style="list-style-type: none">• Discussion re: appointment to the board Motion to Approve– Eric Zetz Second – Serenity Mlay Motion passed
7 Other Items and Announcements PURPOSE: Informational LEADERS: All	None.
8 Adjournment PURPOSE: Meeting’s End LEADERS:	TIME: Meeting adjourned at 4:00 p.m.