



AGENDA MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA

Board of Directors Committee Meeting

Thursday, June 14, 2018 | 4:00 p.m. to 5:00 p.m.

Webex Link: <https://mmanc.my.webex.com/> | **Dial in:** 510-338-9438 | **Access code:** 623 393 268

TOPIC	PREPARATION	PROPOSED PROCESS
<p>1 Commence Meeting/Roll Call TIME: 2 minutes PURPOSE: Procedure LEADER: Miranda Lutzow/Alexandra Orologas</p>	None	<ul style="list-style-type: none"> - Miranda calls the meeting to order. - Alexandra takes roll.
<p>2 Approval of the May 10, 2018 Meeting Minutes TIME: 2 minutes PURPOSE: Decision LEADER: Miranda Lutzow</p>	Review minutes	<ul style="list-style-type: none"> - Board considers adopting meeting minutes.
<p>3 Director Reports TIME: 2-5 minutes each PURPOSE: Informational/Feedback LEADERS: Miranda Lutzow, Carla Hansen, Shay Narayan, Jessica Deakyne, Justin Lovell, Alexandra Orologas, Monica Davis</p>	None	<ul style="list-style-type: none"> - Brief Report from all Directors: <ul style="list-style-type: none"> • Finance • Program • Membership • Communications • Conference • Vice President • President
<p>4 Update – Discounted Event Registration Policy TIME: 10 minutes PURPOSE: Update LEADERS: Chantal Cotton Gaines, Joanna Altman, Elizabeth Dallman, Eric Zetz</p>	None	<ul style="list-style-type: none"> - Policy Subcommittee to provide update
<p>5 Update – ICMA Scholarships TIME: 2 minutes PURPOSE: Update LEADERS: Miranda Lutzow</p>	None	<ul style="list-style-type: none"> - Policy Subcommittee to provide update
<p>6 Signature/Regional Event Updates TIME: 2-5 minutes each PURPOSE: Informational/Feedback LEADERS: All</p>	Prepare short update on Region activities and planning	<ul style="list-style-type: none"> - Brief Report from all Co-Chairs: <ul style="list-style-type: none"> • Women’s Leadership Summit Update • Summer Symposium Update • Region 1 • Region 2 • Region 3 • Region 4 • Region 5
<p>7 Other Items and Announcements PURPOSE: Informational LEADERS: All</p>	None	

8 **Adjournment**

PURPOSE: Meeting's End

None

TIME:



AGENDA MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA

Board of Directors Committee Meeting

Thursday, May 10, 2018 | 4:00 p.m. to 5:00 p.m.

Webex Link: <https://mmanc.my.webex.com/>

Dial in: 510-338-9438 **Access code:** 623 393 268

TOPIC	PREPARATION	PROPOSED PROCESS
<p>1 Commence Meeting/Roll Call TIME: 2 minutes PURPOSE: Procedure LEADER: Miranda Lutzow/Alexandra Orologas</p>	None	Meeting opened at 4:03 p.m.
<p>2 Approval of the April 12, 2018 meeting minutes TIME: 2 minutes PURPOSE: Decision LEADER: Miranda Lutzow</p>	Review minutes	Motion: Eric Zetz Second: Justin Lovell Motion approved
<p>3 Director Reports TIME: 2-5 minutes each PURPOSE: Informational/Feedback LEADERS: Miranda Lutzow, Carla Hansen, Shay Narayan, Jessica Deakyne, Justin Lovell, Alexandra Orologas, Monica Davis</p>	None	Miranda discussed she was approached by PBS looking for local elected officials under 30. Miranda will send out contact information to board. Justin provided an updated that MMANC has 655 members and advised that the membership database would be implemented by the end of May. Alexandra stated that her and Mandy are reaching out to the compiled list of individuals to ask for testimonials and headshots (success stories) to use in marketing and social media materials. Monica updated that the RFP for annual conference programming speakers was released and is due May 21.
<p>4 Policy on Discounted and Complimentary Event Registration TIME: 20 minutes PURPOSE: Decision LEADERS: Miranda Lutzow</p>	None	Subcommittee was established to further review policy and create guidelines focused on creating a cap. Subcommittee volunteers: Eric Zetz, Chantal Cotton Gaines and Ellie Dallman.
<p>5 MMANC Scholarships to the ICMA Annual Conference TIME: 10 minutes PURPOSE: Decision LEADERS: Miranda Lutzow</p>	None	It was suggested that an ICMA membership be a requirement and that if selected, recipient should live blog/post on behalf of MMANC. Selection Committee was established to create criteria. Selection Committee volunteers: Erin Steffen, Chris Barresi and Justin Lovell.

6 Signature/Regional Event Updates

TIME: 2-5 minutes each

PURPOSE: Informational/Feedback

LEADERS: All

Prepare short update on Region activities and planning

Women's Leadership Summit Update: 127 on waitlist. Dress rehearsal on May 15.

Summer Symposium Update: Opening registration in June

Region 1: August 24, Giants Game – San Francisco

Region 2: July 19, Summer Symposium – Novato. September TBD – Early career focus event

Region 3: July TBD, Supervisory Training – Rancho Cordova. September TBD, P3s – Rocklin

Region 4: May 17, Networking Event How to Network – Richmond

Region 5: December 5 & 6, MBS Revenue Generation Workshop – Manteca

8 Other Items and Announcements

PURPOSE: Informational

LEADERS: All

None

9 Adjournment

PURPOSE: Meeting's End

LEADERS: Miranda

None

TIME: 5:01 p.m.
